

Explanation of Documents and Evidence Required for Attending the Meeting and Proxy Appointment for the Annual General Meeting of Shareholders of Sea Oil Public Company Limited for the Year 2026

The Company will conduct registration of meeting attendees using a barcode system to enhance convenience and expedite the registration process. Shareholders and/or proxy holders who wish to attend the meeting are kindly requested to review the details of the required documents and evidence to be presented in order to exercise their rights to attend the meeting, as specified in the enclosed documents.

The prescribed documents and evidence requirements are established in accordance with good corporate governance principles, to ensure that the shareholders' meeting is conducted in a transparent and accurate manner and that the rights of all shareholders are protected on an equitable basis.

Documents for the Rights to Attend

1. In the event that the shareholder is an ordinary person:

1.1 In the Case Where a Shareholder Attends the Meeting in Person

- a) Invitation letter (The letter that has barcode for registration)
- b) A valid government-issued identification document containing the shareholder's photograph, such as a national identification card, government officer identification card, driver's license, or passport.

1.2 In the Case Where a Shareholder Appoints a Proxy to Attend the Meeting

- a) Invitation letter (The letter that has barcode for registration)
- b) A Proxy Form (Form B) as enclosed with the Invitation letter (Enclosure No. 6), duly completed in full and signed by both the proxy grantor (the shareholder) and the proxy.
- c) A copy of a government-issued identification document of the proxy grantor (the shareholder), certified as a true copy and signed by the proxy grantor.
- d) A copy of a government-issued identification document of the proxy (grantee), certified as a true copy and signed by the proxy. In addition, the proxy is required to present the original government-issued identification document at the registration counter.

2. Thai Juristic Person Shareholders

- a) Invitation letter (The letter that has barcode for registration)
- b) A Proxy Form (Form B) as enclosed with the Invitation letter (Enclosure No. 6), duly completed in full and signed by both the authorized representative of the shareholder and the proxy holder.

- c) A copy of the juristic person's affidavit or certificate of incorporation of the shareholder, issued within the past six (6) months, certified as a true copy by the authorized representative of the juristic person and affixed with the company seal (if any).
- d) A copy of a government issued identification document of the authorized representative of the juristic person, as specified in Item 1.1 (b), certified as a true copy and signed by such authorized representative.
- e) A copy of a government issued identification document of the proxy holder, certified as a true copy and signed by the proxy holder. In addition, the proxy holder is required to present the original government issued identification document at the registration counter.

3. In the case where the shareholder is a juristic person incorporated under foreign law

- a) Invitation letter (The letter that has barcode for registration)
- b) A Proxy Form (Form B) as enclosed with the Invitation letter (Enclosure No. 6), duly completed in full and signed by both the shareholder and the proxy holder.
- c) A certificate of incorporation or juristic person registration issued by a competent authority of the country in which the juristic person is incorporated, specifying the authorized signatory of the juristic person. Such certificate must be notarized by a Notary Public or a competent government authority and issued within the past six (6) months.
- d) A copy of an identification document of the authorized representative of the juristic person (authorized director or signatory), as specified in Item 1.1 (b), certified as a true copy and signed by such authorized representative.
- e) A copy of a government-issued identification document of the proxy holder, certified as a true copy and signed by the proxy holder. In addition, the proxy holder is required to present the original government-issued identification document at the registration counter.

Note: All copies of documents must be certified as true copies. Any documents prepared or issued outside Thailand must have the authorized signatures certified by a Notary Public.

4. In the case where the shareholder is a foreign investor appointing a custodian in Thailand as share registrar and has appointed a proxy under proxy form C

- a) Invitation letter (The letter that has barcode for registration)
- b) A power of attorney granted by the shareholder authorizing the Custodian to execute the proxy form on the shareholder's behalf, together with supporting documents (in the case where authority is delegated to a representative of the Custodian to sign on behalf of the shareholder).
- c) A Proxy Form (Form C), duly completed in full and signed by both the shareholder and the proxy holder.
- d) A copy of the certificate of incorporation or juristic person registration of the Custodian, issued within the past six (6) months, stating that the Custodian is duly licensed to operate a custodian business and that the signatory executing the proxy form has the authority to act on behalf of the Custodian, certified as a true copy.

- e) A copy of a government-issued identification document of the authorized representative of the Custodian, as specified in Item 1.1 (b), certified as a true copy and signed by such authorized representative.
- f) A copy of a government-issued identification document of the shareholder, as specified in Item 1.1 or Item 3, as applicable, certified as a true copy by the authorized representative of the Custodian.
- g) A government-issued identification document of the proxy holder, with details as specified in Item 1.2 above.

5. In the case where a shareholder appoints an independent director of the company as proxy

If a shareholder wishes to appoint an Independent Director of the Company to attend the meeting and vote on the shareholder's behalf, the following documents must be prepared:

- a) Invitation letter (The letter that has barcode for registration)
- b) A Proxy Form (Form B) as enclosed with the Invitation letter (Enclosure No. 6), duly completed in full, with the shareholder selecting one Independent Director from the list provided, and signed by the shareholder.
- c) In the case of an individual shareholder, a copy of an identification document as specified in Item 1.1 (b);
In the case of a juristic person shareholder, identification documents as specified in Items 2, 3, or 4, as applicable.

For any documents prepared in language(s) other than Thai or English, the shareholder is required to provide a Thai or English translation together with the original documents. Such translation must be certified as correct by the shareholder or the authorized representative of the juristic person shareholder, as applicable.

The Company reserves the right to refuse admission to the annual general meeting of shareholders in any case where the shareholder or proxy holder is unable to present the required documents, or where such documents are incorrect or incomplete in accordance with the conditions specified above. The Company's decision in this regard shall be deemed final.

Proxy Appointment

Shareholders who are unable to attend the Company's shareholders' meeting in person may appoint any person of their choice as a proxy, or may appoint an Independent Director of the Company to attend the meeting and vote on their behalf. Shareholders are requested to submit the duly completed and signed proxy form, together with all required supporting documents, with THB 20 of stamp duty affixed, to the Company **by 17 April 2026**.

The documents should be sent to:

The Office of Compliance & Company Secretary
Sea Oil Public Company Limited
88 Soi Bangna- Trad 30 Debaratna Road,
Bangna – Tai, Bangna Bangkok 10260

In addition, for the convenience of shareholders, electronic proxy appointment (e-Proxy Voting) may be made through the Investor Portal system of Thailand Securities Depository Co., Ltd. (TSD). The e-Proxy Voting system will be available from one (1) day after the dispatch date of the Invitation letter until 5:00 p.m. on the business day immediately preceding the meeting date.

Shareholders may review the system user guide and submit an electronic proxy appointment via the following link: <https://ivp.tsd.co.th/> or by scanning the QR Code below, in lieu of submitting proxy documents by post.

Shareholders wishing to appoint a proxy electronically (e-Proxy Voting) must be registered members of the TSD Investor Portal and must authenticate their identity using NDID or ThaiID. In this regard, the Company will support the applicable stamp duty for electronic proxy appointments.



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